



Supplement for

COUNCIL - WEDNESDAY, 15 MAY 2024

Agenda No Item

The following documents are included in this pack:

7. **Appointment of Committees 3 - 6**
 - Annex B: Committee nominations 2024/25
 - Updated Annex C2: Draft terms of reference – Publica Review Working Group

9. **Record of Attendance 2023/2024 7 - 8**

This page is intentionally left blank

Annex B: Committee nominations 2024/25

Committee (size)	Liberal Democrat Group	Conservative Group	Green Group	Independent (non-grouped)
Audit and Governance (7)	<ol style="list-style-type: none"> 1. Nigel Robbins (Chair) 2. Helene Mansilla (Vice-Chair) 3. Patrick Coleman 4. Michael Vann 	<ol style="list-style-type: none"> 1. Len Wilkins 2. Jeremy Theyer 		<ol style="list-style-type: none"> 1. Chris Twells
Standards Sub-Committee (3, for appointment by Audit and Governance Committee on 23 July 2024)	<ol style="list-style-type: none"> 1. Patrick Coleman 2. Helene Mansilla 	<ol style="list-style-type: none"> 1. Len Wilkins 		
Overview and Scrutiny (10)	<ol style="list-style-type: none"> 1. Gary Selwyn (Vice Chair) 2. Tristan Wilkinson 3. Dilys Neill 4. Michael Vann 5. Angus Jenkinson 6. Jon Wareing 	<ol style="list-style-type: none"> 1. Gina Blomefield (Chair) 2. David Cunningham 3. Tony Slater 	<ol style="list-style-type: none"> 1. Clare Turner 	
Performance and Appointments (7)	<ol style="list-style-type: none"> 1. Joe Harris (Chair) 2. Mike Evely (Vice Chair) 3. Dilys Neill 4. Juliet Layton 5. Angus Jenkinson 	<ol style="list-style-type: none"> 1. David Cunningham 		<ol style="list-style-type: none"> 1. Nikki Ind
Planning and Licensing (11)	<ol style="list-style-type: none"> 1. Ray Brassington (Chair) 2. Patrick Coleman (Vice-chair) 3. Dilys Neill 4. Michael Vann 5. Mark Harris 6. Ian Watson 7. Gary Selwyn 	<ol style="list-style-type: none"> 1. Julia Judd 2. David Fowles 3. Daryl Corps 	<ol style="list-style-type: none"> 1. Andrew Maclean 	

Working Groups for appointment by Council

Working Group	Liberal Democrat Group	Conservative Group	Green Group	Independent (non-grouped)
Constitution Working Group (7)	<ol style="list-style-type: none"> 1. Joe Harris (Chair) 2. Mike Evey (Vice Chair) 3. Juliet Layton 4. TBC 	<ol style="list-style-type: none"> 1. David Fowles 2. Len Wilkins 	1. [Vacant]	
Member Development Steering Group (4)	<ol style="list-style-type: none"> 1. Lisa Spivey (Chair) 2. Claire Bloomer 	1. Julia Judd	1. [Vacant]	
Boundary Review Working Group (7)	<ol style="list-style-type: none"> 1. Mike Evey (Chair) 2. Lisa Spivey 3. Patrick Coleman 4. Paul Hodgkinson 	<ol style="list-style-type: none"> 1. Tom Stowe 2. David Fowles 	1. Andrew Maclean	
Cost of Living Working Group (7)	<ol style="list-style-type: none"> 1. Claire Bloomer (Chair) 2. Dilys Neill 3. Gary Selwyn 	<ol style="list-style-type: none"> 1. David Fowles 2. Len Wilkins 	1. Clare Turner	1. Nikki Ind
Moreton-in-Marsh Working Group (5)	<ol style="list-style-type: none"> 1. TBC 2. TBC 	<ol style="list-style-type: none"> 3. Daryl Corps 4. David Cunningham 	1. Clare Turner	
Publica Review Working Group (4)	<ol style="list-style-type: none"> 1. Angus Jenkinson 2. Tristan Wilkinson <p>SUB:</p> <ol style="list-style-type: none"> 1. Helene Mansilla 2. Michael Vann 	1. Len Wilkins	1. Andrew Maclean	

Draft Terms of Reference – Publica Review Working Group (version 2)

Membership

The Publica Review Working Group will have cross-party membership of 4 members appointed by Council based on nominations made by political groups. The Chair will be selected by the Working Group at its first meeting. The Working Group may also select a Vice-Chair.

The apportionment of seats is as follows:

- Liberal Democrat Group – 2 seats
- Conservative Group – 1 seat
- Green Group or Independent Member – 1 seat

Nominated councillors:

- Angus Jenkinson
- Andrew Maclean
- Len Wilkins
- Tristan Wilkinson

Officer Support

Democratic Services will organise the meetings of the Working Group. Headline notes/actions will be captured by the Interim Programme Director.

The Chief Executive will advise the Working Group with input from the Interim Programme Director, Chief Finance Officer, Director of Governance and other officers as required.

Background and rationale

The Council has agreed that the majority of services currently provided by Publica on behalf of the Council will be returned to Council. This is a large and important project for the Council.

An Interim Programme Director has been appointed to oversee the transition including the production of a detailed transition plan.

The Working Group will receive updates on the transition programme, as part of the wider governance arrangements and member engagement process the Chief Executive and Leader of the Council are keen to ensure takes place. The role of the Working Group is not to duplicate the Council's Overview and Scrutiny Committee. Membership of the group reflects nominations by group leaders and where possible has sought to ensure that 'backbench' members get an opportunity to hear how the review process is going.

Purpose of the Working Group

The Working Group has no powers to take decisions or formulate recommendations but may wish to provide comments to officers or the Overview and Scrutiny Committee, which is empowered to submit recommendations to Cabinet or Council, or to provide comments/updates to Council directly.

Meetings

The Working Group will meet virtually or in person at the Council's Trinity Road Offices in Cirencester. All meetings will be held in private.

The first meeting will take place in late-May or early-June 2024. Meetings will subsequently be scheduled to take place every 2-3 months for the duration of the transition.

Scheduled meetings may be cancelled if in the view of the Chief Executive there is no business for the Working Group to consider.

Background documents

[Publica Review report to Full Council, 2 November 2023](#)

[Annex B to Publica Review report: Strategic Review of Publica Services by Human Engine](#)

[Local Insourcing from Publica - Local Partnerships report](#)

Agenda Item 9

Member Attendance 2023/24 Municipal Year

Attendance as a member or substitute at all Council, Cabinet, committee, sub-committee, working group and Cabinet Member decision meetings held from 24 May 2023 (date of Annual Council) to 10 May 2024 (date after the last meeting in the 2023/24 municipal year).

Councillor	Number of meetings attended as a Member	Apologies received	# meetings expected as a Member
Andrew Maclean	15	5	22
Angus Jenkinson	18	0	18
Chris Twells	8	4	12
Claire Bloomer	21	4	25
Clare Turner	24	0	24
Claire Muir*	8	0	8
Daryl Corps	20	0	20
David Cunningham	19	4	23
David Fowles	24	4	34
Dilys Neill	28	10	41
Gary Selwyn	31	3	34
Gina Blomefield	16	2	18
Helene Mansilla	11	2	13
Ian Watson	21	0	23
Jeremy Theyer	10	2	12
Joe Harris	20	2	23
Jon Wareing	12	4	18
Julia Judd	21	3	24
Juliet Layton	29	2	31
Len Wilkins	17	0	23
Lisa Spivey	19	3	22
Mark Harris	18	2	20
Michael Vann	31	3	34
Mike Evemy	29	1	30
Mike McKeown	15	1	18
Nigel Robbins	12	1	16
Nikki Ind	11	1	12
Patrick Coleman	29	3	32
Paul Hodgkinson	18	2	20

Ray Brassington	18	3	21
Roly Hughes	8	8	19
Tom Stowe	9	0	9
Tony Dale	17	2	19
Tony Slater	18	3	22
Tristan Wilkinson*	4	2	6

*Claire Muir resigned as a Councillor for the Ward of Lechlade, Kempsford and Fairford South on 7 November 2023 and Councillor Tristan Wilkinson was elected for the same seat on 14 December 2023.

Explanatory notes

Meetings not attended for which apologies were not received are included in the 'total meetings expected' sum.

Member attendance at meetings in other capacities (e.g. as an observer) are not included in the attendance statistics.

The following working groups held meetings during the reporting period and are included in the attendance statistics:

- Boundary Reviews Working Group,
- Cost of Living Working Group,
- Constitution Working Group,
- Member Development Working Group,
- Public Conveniences Review Group (established by the Overview and Scrutiny Committee).

The following working groups did not hold any meetings during the reporting period:

- The Employment Policies Task and Finish Group (established by the Overview and Scrutiny Committee),
- The Moreton-in-Marsh Working Group,
- Publica Review Working Group did not hold any meetings within the reporting period.

Attendance at meetings of the Cabinet Transform Working Group is not included.